



Linnet Way
 Brickhill
 Bedford
 Bedfordshire
 MK41 7HN
 Tel: +(0)1234 261 839
 E: info@acornhousevets.co.uk

JOB DESCRIPTION

Job title: Deputy Clinical Director and Education Lead	Salary: Acorn House salary scale (competitive for experience and qualifications) plus ACD supplement
Accountable to: Clinical Director	Responsible for: vet students, recently graduated vets

Job summary

Acorn House is owned by the Royal Veterinary College and provides a high standard of first opinion small animal hospital care in Bedford while providing workplace teaching placements to final-year RVC students.

Reporting to the Clinical Director, the Assistant Clinical Director is required to oversee the student tracking rotation program at Acorn House and to provide operational support to the Clinical Director to ensure that the practice is able to provide a high standard of clinical care on a 24- hour basis.

Specific responsibilities

- Leading the tracking rotation at Acorn House – delivering induction and feedback sessions to students, disseminating student feedback to the Acorn team and ensuring continual improvement of the rotation
- Line manager for new graduates
- Organising and leading monthly vet meetings
- Shared responsibility with the Clinical Director for ensuring ongoing service provision at Acorn House, in particular cover on the clinical rota
- Deputising for and assisting the Clinical Director
- Attendance at SLT and (as part of SLT) ensuring maintenance and compliance with accreditation schemes
- Participation in the rota at Acorn House as follows:
 Mondays 8:30-7 (consults and/or surgery)
 Tuesdays 8-5:30 (office day)
 Wednesdays OFF
 Thursdays 8:30-7 (consults and/or surgery)
 Fridays 10-8 (with on call alternate weeks)
 6 Saturday day shifts per year (8:30-4:30) and 2 weekends on call per year (Saturday day shift until 4:30 and then on call until Monday morning)

On call is inpatient-only from 11pm – 8am



Linnet Way
 Brickhill
 Bedford
 Bedfordshire
 MK41 7HN
 Tel: +(0)1234 261 839
 E: info@acornhousevets.co.uk

PERSON SPECIFICATION

Job title: Assistant Clinical Director and Education Lead	Salary: Acorn House salary scale (competitive for experience and qualifications) plus ACD supplement
Accountable to: Clinical Director	Responsible for: vet students, recently graduated vets

Competency	Essential	Desirable
Knowledge and experience	<ul style="list-style-type: none"> • A degree in veterinary science/ MRCVS • Greater than 4 years' experience as a clinician in a small animal hospital general practice • Teaching/coaching/mentoring experience • Experience in day to day operational problem solving in a busy hospital environment • Experience of OOH veterinary care in a general practice setting • VetGDP Advisor status or the intention to achieve this within 6 months of starting in post • OV status or the intention to achieve this within 6 months of starting in post 	<ul style="list-style-type: none"> • Experience in clinical research, clinical governance and audit • Further professional development in education or interest in undertaking this in the future



Linnet Way
 Brickhill
 Bedford
 Bedfordshire
 MK41 7HN
 Tel: +(0)1234 261 839
 E: info@acornhousevets.co.uk

<p>Leadership and management</p>	<ul style="list-style-type: none"> • Professional credibility, a strong sense of purpose with regard to general practice and veterinary education • High levels of self-awareness, personal integrity and confidence • Excellent time management and ability to prioritise clinical and non-clinical tasks • Ability to apply sound judgement to operational issues and a good understanding of the need to balance financial, clinical, student, staff and customer needs. • Excellent people skills 	
<p>Communication</p>	<ul style="list-style-type: none"> • Excellent communication skills: verbal, written and presentations • Ability to demonstrate strong influencing skills 	
<p>Teamwork and motivation</p>	<ul style="list-style-type: none"> • Flexibility and willingness to adapt work as required to meet the needs of the business • Ability to inspire the team to assist the CD with the delivery of clinical quality and commercial KPIs 	